



STATE OF NEW HAMPSHIRE
DEPARTMENT OF SAFETY
ROAD TOLL BUREAU
33 HAZEN DRIVE, CONCORD NH 03305
TELEPHONE: (603)271-2311

FOR OFFICIAL USE ONLY

Postmark Date: _____
Audited By: _____
Audit Date: _____
Verified By: _____
Verified Date: _____

MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT

NAME: _____
ADDRESS 1: _____
ADDRESS 2: _____
CITY/TOWN: _____
STATE: _____ ZIP CODE: _____

MONTH OF: _____ YEAR: _____
REPORT MUST BE POSTMARKED NO LATER THAN THE 20TH DAY OF THE MONTH
FOLLOWING THE REPORTING PERIOD
TELEPHONE NUMBER: _____
LICENSE NUMBER: _____
FEIN: _____

INVENTORIES, RECEIPTS & DISBURSEMENTS	AUTOMOTIVE GASOLINE	SPECIAL FUEL	AVIATION GASOLINE	JET FUEL
1. Beginning Physical Inventory (must agree with prior month's ending inventory)				
2. Receipts: (from Page 2, Section 1, Line 6)				
3. Gallons of biodiesel refined, distilled, blended or manufactured				
4. Disbursements: (from Page 2, Section II, Line 8)				
5. Transfers (from one product to another)				
6. Gain or (Loss) (attach explanation)				
7. Ending Physical Inventory (must agree with actual ending inventory)				

TAX COMPUTATION	AUTOMOTIVE GASOLINE	SPECIAL FUEL	AVIATION GASOLINE	JET FUEL	
				FAR PART 121 AIR CARRIERS	PRIVATE AND COMMERCIAL
8. Taxable Gallons (from Page 2, Section II, Line 9)					
9. Gallons of tax-paid credits (from Page 2, Section III, Line 4)					
10. Net taxable gallons (Line 8 – Line 9)					
11. Tax Rate Per Gallon	\$0.18	\$0.18	\$0.04	\$0.005	\$0.02
12. Tax Due By Product (Line 10 times Line 11)					

TOTAL TAX DUE	
13. Total Tax Due (Total all columns in Line 12)	
14. Penalty (See Instructions)	
15. Interest (See Instructions)	
16. TOTAL AMOUNT DUE (add Lines 13, 14 and 15)	

Name: _____
(Please Print)

Signature: _____

Title: _____

Date: _____

"THIS APPLICATION IS SIGNED UNDER PENALTY OF UNSWORN FALSIFICATION PURSUANT TO RSA 641:2"

MAKE CHECKS PAYABLE TO: STATE OF N.H.-ROAD TOLL BUREAU

NAME: _____

MONTH OF: _____ YEAR: _____

LICENSE NUMBER: _____

FEIN: _____

SECTION I RECEIPTS: (See Instructions)	From Schedule	AUTOMOTIVE GASOLINE	SPECIAL FUEL	AVIATION GASOLINE	JET FUEL
1. Gallons received from NH licensed distributors in NH for NH bulk storage	2				
2. Gallons received from NH licensed distributors in NH for export	2E				
3. Gallons received from NH licensed distributors in NH and direct shipped to customers	2F				
4. Gallons imported from another state direct to customer	3				
5. Gallons imported from another state into NH bulk storage	4				
6. Total Receipts (Total lines 1 through 5) (Total to Page 1, Line 2)					

SECTION II DISBURSEMENTS: (See Instructions)	From Schedule	AUTOMOTIVE GASOLINE	SPECIAL FUEL	AVIATION GASOLINE	JET FUEL	
					FAR PART 121 AIR CARRIERS	PRIVATE AND COMMERCIAL
1. Gallons delivered – taxable	5					
2. Gallons delivered to Air Carriers taxable at a lower tax rate	5X					
3. Gallons delivered to NH licensed distributors	6					
4. Gallons of dyed diesel and dyed kerosene sold for tax exempt purposes	6F					
5. Gallons exported	7					
6. Gallons delivered to US Gov't (Bulk) tax exempt	8					
7. Gallons delivered to State/Local Gov't (Bulk) tax exempt	9					
8. Total Disbursements (Total Lines 1 through 7) (Total to Page 1, Line 4)						
9. Total Taxable Gallons (Total Lines 1 through 2) (Total to Page 1, Line 8)						

SECTION III TAX-PAID CREDITS: (See Instructions)	From Schedule	AUTOMOTIVE GASOLINE	SPECIAL FUEL	AVIATION GASOLINE	JET FUEL	
					FAR PART 121 AIR CARRIERS	PRIVATE AND COMMERCIAL
1. Retail Sales to US Gov't and their agencies	13C					
2. Retail Sales to Local or State Gov't and their agencies	13H					
3. Retail Sales to State, Local or US Gov't and their agencies at the Air Carriers rate	13K					
4. Total tax-paid credits (Total Lines 1 through 3) (Total to Page 1, Line 9)						

STATE OF NEW HAMPSHIRE MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT INSTRUCTIONS

This form is to be used to report automotive gasoline, undyed special fuel, aviation gasoline and jet fuel transactions. **COMPLETE A SEPARATE SCHEDULE FOR EACH PRODUCT CATEGORY & REPORT WHOLE GALLONS ONLY!** If there were no transactions for the reporting month, write 'none' on lines 7 and 12. The following items must be completed on the first page of the return: the distributor name, mailing address, month and year for which the report is filed, telephone number, the NH license number, distributor FEIN, signature, and title of authorized person and the date signed. The following items must be completed on the second page of the return: the distributor name, month and year for which the report is filed, the NH license number and the distributor FEIN.

RSA 259:58 Motor Fuel "Motor Fuel" shall mean all products used in an internal combustion engine for the generation of power to propel motor vehicles or mechanical contrivances on or over the ways of this state."

RSA 259:37-b Gasoline "Gasoline" shall mean all products commonly or commercially known or sold as gasoline, including casing head and absorption of natural gasoline, regardless of their classification or uses, and any liquid prepared, advertised, offered for sale, or sold for use as or commonly and commercially used as a fuel in internal combustion engines..."

RSA 259:103-a Special Fuel "Special Fuel" shall mean all products, except gasoline, propane, natural gas, or liquefied natural gas, used in an internal combustion engine for the generation of power to propel motor vehicles or mechanical contrivances on or over the ways."

RSA 422:34 Airways Toll

- I. "There is hereby imposed an airways toll of \$.04 per gallon upon the sale of each gallon of motor fuel or fuel, as defined by RSA 259:58, sold to and used in the propulsion of aircraft. The airways toll shall be subject to the exemptions provided for government sales by RSA 260:32.
- II. There is hereby imposed an airways toll of \$.02 per gallon on the sale of each gallon of aviation jet fuel sold and used in the propulsion of aircraft. All aircraft, however, that are certified to operate under part 121 of the rules and regulations of the Federal Aviation Administration shall pay an airways toll of \$.005 per gallon on aviation jet fuel sold and used in the propulsion of aircraft."

INVENTORIES, RECEIPTS & DISBURSEMENTS

- LINE 1 Enter the physical quantity of motor fuel and/or aviation fuel gallons contained in transit & in NH wholesale bulk storage at month's beginning. This does not include any product contained in a facility which is attached to a pump used for 'retail' sale to the public; or product on consignment to a retail dealer or in a retail station.
- LINE 2 Enter total receipts by product category as totaled in Page 2, Section I, Line 6.
- LINE 3 Enter gallons of biodiesel refined, distilled, blended or manufactured.
- LINE 4 Enter total disbursements by product category as totaled in Page 2, Section II, Line 8.
- LINE 5 List any inventory transfers between products.
- LINE 6 Calculate the inventory gain or loss by product category as: Line 7 – (Line 1 + Line 2 + Line 3 – Line 4 + Line 5)
- LINE 7 Enter the physical quantity of motor fuel and/or aviation fuel gallons contained in transit & in NH wholesale bulk storage at month's end. This does not include any product contained in a facility which is attached to a pump used for 'retail' sale to the public; or product on consignment to a retail dealer or in a retail station.

TAX COMPUTATION

- LINE 8 Enter taxable gallons by product category as reported in Page 2, Section II, Line 9.
- LINE 9 Enter gallons of tax-paid credits by product category as reported in Page 2, Section III, Line 4.
- LINE 10 Calculate the net taxable gallons by subtracting Line 9 from Line 8.
- LINE 11 This is the current tax rate per gallon by product category.
- LINE 12 Calculate the tax due by product by multiplying the gallons shown on Line 10 by the tax rate on Line 11.

TOTAL TAX DUE

- LINE 13 Calculate the total tax due by summing values from all columns in Line 12.
- LINE 14 Failure to file by the required date or to enclose fees due shall result in the assessment of a 10 percent penalty to be added to the amount of fees due for that month. The 10 percent penalty is calculated from the total dollars due in Line 13. If no fees are due, a penalty of \$1 per day shall be assessed.
- LINE 15 Interest is charged based upon the sum of total dollars due (Line 13) and penalty assessed (Line 14).
- LINE 16 Add lines 13, 14 and 15 to compute the total dollars due or (refund) including any penalty or interest.

STATE OF NEW HAMPSHIRE MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT INSTRUCTIONS - CONTINUED

SECTION I - RECEIPTS

- LINE 1 Enter the total by product category of gallons received from NH licensed distributors in New Hampshire for bulk storage as reported in Schedule 2.
- LINE 2 Enter the total by product category of gallons received from NH licensed distributors in New Hampshire for export as reported in Schedule 2E.
- LINE 3 Enter the total by product category of gallons received from NH licensed distributors in New Hampshire and direct shipped to customers as reported in Schedule 2F.
- LINE 4 Enter the total by product category of gallons imported from another state direct to customer as reported in Schedule 3.
- LINE 5 Enter the total by product category of gallons imported from another state into New Hampshire bulk storage as reported in Schedule 4.
- LINE 6 Calculate the total receipts by adding lines 1 through 5 for each product category. Transfer the totals entered on this line to Page1, Line 2 of the return.

SECTION II - DISBURSEMENTS

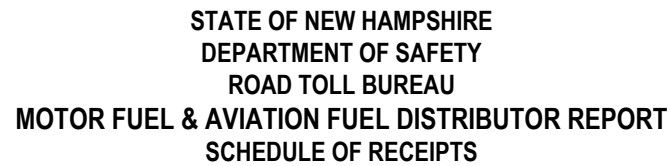
- LINE 1 Enter the total by product category of gallons delivered taxable as reported in Schedule 5. For Jet Fuel enter all values in the "PRIVATE AND COMMERCIAL" column.
- LINE 2 Enter the total by product category of gallons delivered to air carriers that are taxable at a lower tax rate as reported in Schedule 5X. All values will be entered in the "AIR CARRIERS" column.
- LINE 3 Enter the total by product category of gallons delivered to NH licensed distributors as reported in Schedule 6.
- LINE 4 Enter the total by product category of dyed diesel and dyed kerosene gallons sold for tax exempt purposes as reported in Schedule 6F.
- LINE 5 Enter the total by product category of gallons exported as reported in Schedule 7.
- LINE 6 Enter the total by product category of tax exempt gallons delivered to US Gov't bulk as reported in Schedule 8.
- LINE 7 Enter the total by product category of tax exempt gallons delivered to State/Local Gov't bulk as reported in Schedule 9.
- LINE 8 Calculate the total disbursements by adding lines 1 through 7 for each product category. Total all Jet Fuel gallons to a single total. Transfer the totals entered on this line to Page 1, Line 4 of the return.
- LINE 9 Calculate the total taxable gallons by adding Lines 1 and 2 for each product category. Transfer the totals entered on this line to Page1, Line 8 of the return.

SECTION III - TAX-PAID CREDITS

- LINE 1 Enter the total by product category of gallons from retail sales to US Gov't and their agencies as reported in Schedule 13C. For Jet Fuel enter all values in the "PRIVATE AND COMMERCIAL" column.
- LINE 2 Enter the total by product category of gallons from retail sales to local or State Gov't and their agencies as reported in Schedule 13H. For Jet Fuel enter all values in the "PRIVATE AND COMMERCIAL" column.
- LINE 3 Enter the total by product category of gallons from retail sales to State, local or US Gov't and their agencies at the Air Carriers rate as reported in Schedule 13K. All values will be entered in the "AIR CARRIERS" column.
- LINE 4 Calculate the total tax-paid credits by adding Lines 1 through 3 for each product category. Transfer the totals entered on this line to Page 1, Line 9 of the return.

RSA 260:38, I Provides that "... on or before the twentieth day of each calendar month render a return to the department on forms prescribed and furnished by the commissioner. The return shall show the total number of gallons sold and used in the state during the previous calendar month..."

RSA 260:40, I Provides that "When any distributor shall fail to file a monthly report with the department at the time fixed in this subdivision, refuse to submit the data required by RSA 260:38, or fail to pay the amount of road tolls due when they shall be payable, a penalty of 10 percent shall be added to the amount of the road tolls due... Such penalty shall immediately accrue, and thereafter the overdue road tolls and the penalty shall bear interest as specified in RSA 260:40-a."

[illegible]

MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT

Schedule of Receipts

General Instructions

This form is required by RSA 260:38, I and is designated as forms MFD 2, 2E, 2F, 3 & 4. This form is to be completed by an authorized representative. This schedule provides detail in support of the amount shown as receipts on the Motor Fuel & Aviation Fuel Distributor Report. Each receipt of product should be listed on separate lines.

Identifying Information

Company Name, License Number and FEIN: Enter the name and numbers for the distributor shown on the distributor report.

Schedule type: A separate page is required for each schedule type. Enter one of the following schedule codes:

2	Gallons received from NH licensed distributors in NH for NH bulk storage
2E	Gallons received from NH licensed distributors in NH for export
2F	Gallons received from NH licensed distributors in NH and direct shipped to customers
3	Gallons imported from another state direct to customer
4	Gallons imported from another state into NH bulk storage

Product type: A separate page is required for each product type. Enter one of the following product codes (applicable product category is shown):

Automotive Gasoline	065	Gasoline
	E00	Ethanol – 100%
	E10	Ethanol blend – 10%
	E85	Ethanol blend – 85%

Special Fuel	072	Kerosene – dyed
	142	Kerosene – undyed
	160	Diesel Fuel – undyed
	228	Diesel Fuel – dyed
	B00	Biodiesel 100%
	B01	Biodiesel blend 1%
	B05	Biodiesel blend 5%

Special Fuel	B20	Biodiesel blend 20%
	B99	Biodiesel blend 99%
	D00	Biodiesel 100% - dyed
	D01	Biodiesel blend 1% - dyed
	D05	Biodiesel blend 5% - dyed
	D20	Biodiesel blend 20% - dyed
	D99	Biodiesel blend 99% - dyed

Aviation Gasoline	125	Aviation Gasoline
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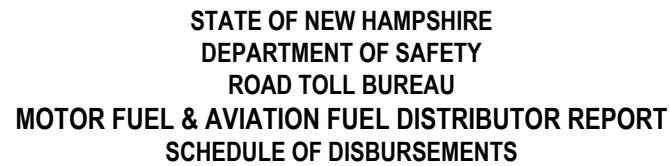
Jet Fuel	130	Jet Fuel
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Column Instructions				
Columns (1) & (2)	Carrier -Enter the name and FEIN of the company that transports the product. The term "various" or other generic terms is not acceptable.			
Column (3)	Mode of Transport -Enter the mode of transport. Use one of the following:			
	J = Truck	R = Rail	B = Barge	PL = Pipeline
	S = Ship	BA = Book Adjustment	ST = Stationary Transfer	GS = Gas Station
	RT = Removal from terminal (other than by truck or rail for sale or consumption)			
Column (4)	Point of Origin/Destination - Enter the location the product was transported from/to (City, State). When disbursements are received from a terminal, use uniform terminal codes.			
Column (5) & (6)	Supplier -Enter the name and FEIN of the company that supplies the product. The term "various" or other generic terms is not acceptable.			
Column (7)	Date Received - Enter the date the product was received.			
Column (8)	Document Number - Enter the identifying number from the manifest issued at the terminal when product was removed over the rack. In the case of pipeline or barge movements, it is the pipeline or barge ticket number.			
Column (9)	Gallons - Enter the gross gallons received.			
Column (10)	Gallons - Enter the net gallons received.			

Provide a Page Total for Columns 9 and 10 on each page. Provide a Product Total for each schedule type and product type on the last page of each product type for that schedule. Carry the total of product totals for **gross** gallons for each product category forward to the appropriate receipts line on the Motor Fuel & Aviation Fuel Distributor Report.

RSA 260:38, I Provides that "For the purpose of determining the amount of road toll imposed and to be collected under this subdivision, each distributor shall on or before the twentieth day of each calendar month render a return to the department on forms prescribed and furnished by the commissioner. The return shall show the total number of gallons sold and used in the state during the previous calendar month together with such other information as the commissioner may require for the reasonable administration of this subdivision. Each distributor shall accompany the return with a check payable to the state treasurer for the total amount of road toll shown by such return to be due."

Tabulated computer listings containing all of the required schedule data may be used, but must be attached to the proper schedule.

[illegible]

MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT

Schedule of Disbursements

General Instructions

This form is required by RSA 260:38, I and is designated as forms MFD 5, 5X, 6, 6F, 7, 8 & 9. This form is to be completed by an authorized representative. This schedule provides detail in support of the amount shown as disbursements on the Motor Fuel & Aviation Fuel Distributor Report. Each disbursement of product should be listed on separate lines.

Identifying Information

Company Name, License Number and FEIN: Enter the name and numbers for the distributor shown on the distributor report.

Schedule type: A separate page is required for each schedule type. Enter one of the following schedule codes:

5	Gallons delivered – taxable
5X	Gallons delivered to Air Carriers taxable at a lower tax rate
6	Gallons delivered to NH licensed distributors
6F	Gallons of dyed diesel and dyed kerosene sold for tax exempt purposes
7	Gallons exported
8	Gallons delivered to US Gov't (Bulk) tax exempt
9	Gallons delivered to State/Local Gov't (Bulk) tax exempt

Product type: A separate page is required for each product type. Enter one of the following product codes (applicable product category is shown):

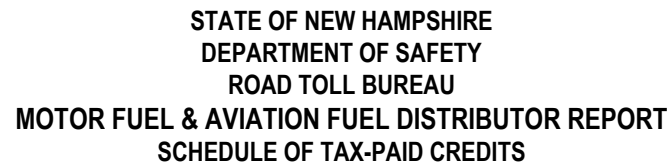
Automotive Gasoline	065	Gasoline	Special Fuel	B99	Biodiesel blend 99%
	E00	Ethanol – 100%		D00	Biodiesel 100% - dyed
	E10	Ethanol blend – 10%		D01	Biodiesel blend 1% - dyed
	E85	Ethanol blend – 85%		D05	Biodiesel blend 5% - dyed
Special Fuel	072	Kerosene – dyed		D20	Biodiesel blend 20% - dyed
	142	Kerosene – undyed		D99	Biodiesel blend 99% - dyed
	160	Diesel Fuel – undyed	Aviation Gasoline	125	Aviation Gasoline
	228	Diesel Fuel – dyed		130	Jet Fuel
	B00	Biodiesel 100%			
	B01	Biodiesel blend 1%			
	B05	Biodiesel blend 5%			
	B20	Biodiesel blend 20%			

<u>Column Instructions</u>				
Columns (1) & (2)	Carrier -Enter the name and FEIN of the company that transports the product. The term "various" or other generic terms is not acceptable.			
Column (3)	Mode of Transport -Enter the mode of transport. Use one of the following:			
	J = Truck	R = Rail	B = Barge	PL = Pipeline
	S = Ship	BA = Book Adjustment	ST = Stationary Transfer	GS = Gas Station
	RT = Removal from terminal (other than by truck or rail for sale or consumption)			
Column (4)	Point of Origin/Destination - Enter the location the product was transported from/to (City, State). When disbursements are received from a terminal, use uniform terminal codes.			
Column (5) & (6)	Purchaser -Enter the name and FEIN of the company that purchases the product. The term "various" or other generic terms is not acceptable.			
Column (7)	Date Delivered - Enter the date the product was delivered.			
Column (8)	Document Number - Enter the identifying number from the manifest issued at the terminal when product was removed over the rack. In the case of pipeline or barge movements, it is the pipeline or barge ticket number.			
Column (9)	Gallons - Enter the gross gallons disbursed.			
Column (10)	Gallons - Enter the net gallons disbursed.			

Provide a Page Total for Columns 9 and 10 on each page. Provide a Product Total for each schedule type and product type on the last page of each product type for that schedule. Carry the total of product totals for **gross** gallons for each product category forward to the appropriate disbursements line on the Motor Fuel & Aviation Fuel Distributor Report.

RSA 260:38, I Provides that "For the purpose of determining the amount of road toll imposed and to be collected under this subdivision, each distributor shall on or before the twentieth day of each calendar month render a return to the department on forms prescribed and furnished by the commissioner. The return shall show the total number of gallons sold and used in the state during the previous calendar month together with such other information as the commissioner may require for the reasonable administration of this subdivision. Each distributor shall accompany the return with a check payable to the state treasurer for the total amount of road toll shown by such return to be due."

Tabulated computer listings containing all of the required schedule data may be used, but must be attached to the proper schedule.



(1) Carrier Name	(2) Carrier FEIN	(3) Mode	(4) Point of		(5) Purchaser	(6) Purchaser FEIN	(7) Date Delivered	(8) Document Number	(9) Gross Gallons	(10) Net Gallons
			Origin	Destination						
Page Total										

MOTOR FUEL & AVIATION FUEL DISTRIBUTOR REPORT

Schedule of Tax-Paid Credits

General Instructions

This form is required by RSA 260:38, I and is designated as forms MFD 13C, 13H and 13K. This form is to be completed by an authorized representative. This schedule provides detail in support of the amount shown as tax-paid credits on the Motor Fuel & Aviation Fuel Distributor Report. Each disbursement of product should be listed on separate lines.

Identifying Information

Company Name, License Number and FEIN: Enter the name and numbers for the distributor shown on the distributor report.

Schedule type: A separate page is required for each schedule type. Enter one of the following schedule codes:

13C	Retail Sales to US Gov't and their agencies
13H	Retail Sales to Local or State Gov't and their agencies
13K	Retail Sales to State, Local or US Gov't and their agencies at the Air Carriers rate

Product type: A separate page is required for each product type. Enter one of the following product codes (applicable product category is shown):

Automotive Gasoline	065	Gasoline
	E00	Ethanol – 100%
	E10	Ethanol blend – 10%
	E85	Ethanol blend – 85%

Special Fuel	072	Kerosene – dyed
	142	Kerosene – undyed
	160	Diesel Fuel – undyed
	228	Diesel Fuel – dyed
	B00	Biodiesel 100%
	B01	Biodiesel blend 1%
	B05	Biodiesel blend 5%

Special Fuel	B20	Biodiesel blend 20%
	B99	Biodiesel blend 99%
	D00	Biodiesel 100% - dyed
	D01	Biodiesel blend 1% - dyed
	D05	Biodiesel blend 5% - dyed
	D20	Biodiesel blend 20% - dyed
	D99	Biodiesel blend 99% - dyed

Aviation Gasoline	125	Aviation Gasoline
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Jet Fuel	130	Jet Fuel
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Column Instructions				
Columns (1) & (2)	Carrier -Enter the name and FEIN of the company that transports the product. These columns are not required.			
Column (3)	Mode of Transport -Enter the mode of transport. Use one of the following:			
	J = Truck	R = Rail	B = Barge	PL = Pipeline
	S = Ship	BA = Book Adjustment	ST = Stationary Transfer	GS = Gas Station
	RT = Removal from terminal (other than by truck or rail for sale or consumption)			
Column (4)	Point of Origin/Destination - Enter the location the product was transported from/to (City, State). The point of origin must match the point of destination.			
Column (5) & (6)	Purchaser -Enter the name and FEIN of the company that purchases the product. The term "various" or other generic terms is not acceptable.			
Column (7)	Date Delivered - Enter the date the product was delivered.			
Column (8)	Document Number - Enter the identifying number from the manifest issued at the terminal when product was removed over the rack. In the case of pipeline or barge movements, it is the pipeline or barge ticket number.			
Column (9)	Gallons - Enter the gross gallons credited.			
Column (10)	Gallons - Enter the net gallons credited.			

Provide a Page Total for Columns 9 and 10 on each page. Provide a Product Total for each schedule type and product type on the last page of each product type for that schedule. Carry the total of product totals for **gross** gallons for each product category forward to the appropriate tax-paid credits line on the Motor Fuel & Aviation Fuel Distributor Report.

RSA 260:38, I Provides that "For the purpose of determining the amount of road toll imposed and to be collected under this subdivision, each distributor shall on or before the twentieth day of each calendar month render a return to the department on forms prescribed and furnished by the commissioner. The return shall show the total number of gallons sold and used in the state during the previous calendar month together with such other information as the commissioner may require for the reasonable administration of this subdivision. Each distributor shall accompany the return with a check payable to the state treasurer for the total amount of road toll shown by such return to be due."

Tabulated computer listings containing all of the required schedule data may be used, but must be attached to the proper schedule.